

LIMPOPO PROVINCE

MUNICIPAL BACK TO BASICS THIRD QUARTER REPORT

2021/2022

BLOUBERG LOCAL MUNICIPALITY

B2B
BACK TO BASICS
SERVING OUR COMMUNITIES BETTER

Back to Basics
Serving Our Communities Better!

Putting people
first and
equipping with
competence


Delivering
basic services

Good
governance

Sound
financial
management

Building
capabilities

Documents on the Back to Basics can be found here: <http://www.esf.gov.za/sum12014/>



NO	Key focus area	Baseline/ Status	KPI for reporting	Annual Target	Quarterly targets		Progress to date	Challenges	Measures taken	Timeframes	Responsibility
	PUTTING PEOPLE FIRST										
1.1	Public Participation / community engagement	4 public participation meetings held (one per quarter)	Number of public participation/feed back meetings held	4 public participation meetings held (one per quarter)	01	Target Achieved. 01 Public participation meeting was held after council meeting at Raweshi on the 28 March 2022	N/A	N/A		Quarterly	Corporate Services
		100 % issues raised resolved	Number of issued raised & resolved during public participation meetings	Resolve all issues raised	100%	Issues were raised on water and electricity supply at the village extension settlements	N/A	N/A		Quarterly	Corporate Services
1.2	Communication	One strategy reviewed	Communication strategy in place	Communication strategy reviewed and implemented	N/A	N/A	N/A	N/A		30 June 2022	MM's Office
		2 communication events held (one per quarter)	Number of communication events held (press release/conference, media statements, radio interviews)	4 communication events held (one per quarter)	01	Target Achieved Batho Pele Event held	N/A	N/A		Quarterly	MM' Office
1.3	Strengthening community representation	88 ward committees meetings held	Number of ward committees that are functional	22 Functional ward committees	22 ward committees meetings held	Target Achieved. 22 Ward Committee meetings held	N/A	N/A		Quarterly	Corporate Services
1.4	Batho Pele Service Standards Framework	01 Batho Pele committee	Established Batho Pele committee in place and functional	Establish Batho Pele committee	N/A	N/A	N/A	N/A		30 June 2022	Corporate Services

No	Key/focus area	Baseline Status	KPI for reporting	Annual Target	Quarterly Targets				Timeframes	Responsibility
					Quarter 3	Progress to date	Challenges	Measures taken		
	for Local Government	Batho Pele service standards developed and approved	Batho Pele service standards approved by council	Develop/review Batho Pele service standards	N/A	N/A	N/A	N/A	30 June 2022	Corporate Services
		None	Number of Batho Pele events held	1 Batho Pele event held	N/A	N/A	N/A	N/A	30 June 2022	Corporate Services
1.5	Customer Care		Complaint management system in place	Develop /review Complaint management system (types)	Complaint system developed	Target Achieved Complaint system developed	N/A	N/A	30 June 2022	Corporate Services
		100% complaints received and responded	% of official complaints responded to through the municipal complaint management system	100% complaints received and responded	100%	Target Achieved 03 issues on faulty electrical boxes were received and responded to	N/A	N/A	Quarterly	Corporate services
1.6	Community protest	03 Community protests experienced	Number of community protests against the municipality	0 % community protests experienced	100% of issues raised and addressed from community protests.	01 Community protest experienced on the 11/03/2022 at Municipal head office. A memorandum was received responded to	Some issues raised couldn't be responded to directly by the municipality	Issues were directed to the relevant government departments	Quarterly	Corporate services

NO	Key focus area	Baseline Status	KPI for reporting	Annual target	Quarterly targets				Timeframes	Responsibility
					Quarter 3	Progress to date	Challenges	Measures to be taken		
			% of issues resolved from community protest	100% Issues raised during protests resolved	100% issues resolved during community Protest	5 issues were raised during community protests and responded to by the Municipality	Municipality daily production activities were negatively affected by protests	To continue striving for transparency so that community protests can be at rest	Quarterly	Corporate services
1.7	Community protest		Areas where the protest has taken place and the nature of protest	Report on areas (hotspots) where the protests has taken place	100% report on where protests took place	The protests took place at municipal premises	Same as above	Same as above	Quarterly	Corporate services
2										
2.1	MIG Expenditure	100 % of MIG expenditure	% MIG expenditure reported.	100% of MIG expenditure	75 % of MIG expenditure	Target Achieved 79% spending of MIG during the quarter under review	N/A	N/A	30 June 2022	Technical Services
		Three MIG projects implemented	Number of MIG projects Implemented/completed.	All MIG projects implemented and progress	N/A	N/A	N/A	N/A	30 June 2022	Technical Services
2.2	Other conditional Grants		% INEP expenditure reported.	N/A	N/A	N/A	N/A	N/A	N/A	Technical Services
2.3	Maintenance of Infrastructure	100% operational and maintenance budget spent	Percentage Budget on Maintenance and operations spent	100% operational and maintenance budget spent	75 % operational and maintenance budget spent.	Target Achieved 75% spent on maintenance budget	N/A	N/A	30 June 2022	Technical services

NO	Key focus area	Baseline/ Status	KPI for reporting	Annual target	Quarterly targets			Challenges	Measures to be taken	Timeframes	Responsibility
					Quarter-3	Progress to date					
2.4	Electricity	N meter audit conducted	Number of illegal connection identified	Four quarterly meter audit conducted	1 meter audit conducted	Target Achieved 1 Meter Audit conducted	N/A	N/A	Quarterly	Technical Services	
		187 street lights maintained	Number of street lights maintained	Maintenance of 187 street lights	187 street lights maintained	Target Achieved 187 street lights maintained	N/A	N/A	Quarterly	Technical Services	
		0 % Reduction of electricity losses	Percentage of electricity losses	Reduction of electricity losses by 3%	3 % Reduction of electricity losses	Target not achieved	The municipality still struggling to reduce electricity loss	Continuous meter Audit	Quarterly	Technical services	
		100% of electricity interruptions reported and attended	% of electricity interruptions reported and attended	Reduction of electricity interruptions	Report on electricity interruptions reported and attended	Target Achieved. Reported Electricity interruptions attended to	N/A	N/A	Quarterly	Budget & Treasury	
2.5	Free basics services	Indigent register updated	Updated indigent register in place Number of beneficiaries registered to receive Free Basics services	Updated indigent register in place	N/A	N/A	N/A	N/A	Ongoing	Budget & Treasury	
		4834 hh provided with FBE	Number of beneficiaries received Free Basic electricity	Provision of FBE	4834 hh provided with FBE	Target Achieved 4834 HH provided with FBE	N/A	N/A	Ongoing	Budget & Treasury	
		Provision of FBW to 1799 households	Number of beneficiaries received Free Basic water	Provision of FBW	Provision of FBW to 1799 households	Target Achieved 1799 HH provided with FBW	N/A	N/A	Ongoing	Budget & Treasury	

NO	Key focus area	Baseline Status	KPI for reporting	Annual target	Quarterly targets				Timeframes	Responsibility
					Quarter 3	Progress to date	Challenges	Measures to be taken		
		Provision of FBW to 1799 households	Number of beneficiaries received Free Basic sanitation	Provision of FBS	Provision of FBS to 4834 households	Target Achieved 4834 HH provided with FBS	N/A	N/A	Ongoing	Budget & Treasury
		Provision of FBWR to 4834 households	Number of beneficiaries received Free Basic waste removal	Provision of FBWR	Provision of FBWR to 4834 households	Target Achieved 4834 HH provided with FBWR	N/A	N/A	Ongoing	Technical services
2.6	Roads and Storm water	2,4km of roads tarred	Km of roads upgraded from gravel to tar	2,4km of roads tarred	2,4km of roads tarred	Target achieved. 2,4km of roads tarred	Rehabilitation of the borrow pit outstanding	The Matter referred to the engineer	30 June 2022	Technical Services
		35 KM of road re-gravelled and maintained	KM of gravel road maintained	8 KM of road re-gravelled and maintained	4 KM of road re-gravelled and maintained	Target Achieved. 4, 2 km of road re-graveled.	N/A	N/A	30 June 2021	Technical Services
		400 km Road bladed	KM of tarred road maintained	1000 km of road bladed and maintained	250km Road bladed	Target not achieved	Breakdown of plant (Aged machinery)	Procure new machinery in the next financial year	30 June 2021	Technical services
		0 % Theft of infrastructure reported and resolved	% of infrastructure Theft reported and resolved	100% Theft of infrastructure reported and resolved	100% Theft of infrastructure reported and resolved	No reports on theft of infrastructure were received for the period under review	N/A	N/A	Ongoing	Technical Services

No	Key focus area	Baseline/Status	KPI for reporting	Annual target	Quarterly targets				Timeframes	Responsibility
					Quarter 3	Progress to date	Challenges	Measures taken		
2.7	Waste Management	95 % weekly waste collection extended in urban areas(two townships	Number of household with access to once a week waste collection against the total number of households	Households received weekly waste collection	Report on household collection waste collection	Target achieved. Report on household waste collection available	N/A	N/A	Quarterly	Community services
		75% weekly waste collection extended in rural areas(13 villages)	Number of households with extended waste collection in rural areas against total households	13(villages) received weekly extended rural Waste collection	75% weekly Waste collection extended in rural areas(13 villages)	Target Achieved 75 % of rural waste collected((13 villages)	N/A	N/A	Quarterly	Community Services
		02 Licensed Landfill site operated in line with waste management act	Number of licensed land fill site	Two licensed Landfill site operated in line with waste management act	Target Achieved 02 Licensed Landfill site operated in line with waste management	Target Achieved 02 Licensed Landfill site operated in line with waste management	N/A	N/A	30 June 2022	Community Services
2.8	Water Services management	43 culverts constructed	Storm water drainage maintained	Construction of 56 new culverts complete with 16 wing walls.	Construction of 16 culverts complete with 04 wing walls	Target Achieved. 16 Culverts with 04 wing walls were completed	N/A	N/A	Quarterly	Technical services

NO	Key focus area	Baseline Status	KPI for reporting	Annual target	Quarterly targets				Challenges	Measures taken	Timeframes	Responsibility
					Quarter 3	Progress to date						
3												
3.1	Audit Outcome	Unqualified	AG opinion	Unqualified AG audit opinion	N/A	N/A	N/A	N/A	N/A	N/A	30 November 2021	BTO
		AFS and APR 2019/20 complied	Submission of AFS and APR to the AG within the legislated time frame	Compile and submit AFS and APR within the legislated time frame	N/A	N/A	N/A	N/A	N/A	N/A	31 August 2021	BTO
		100% AGSA action developed and resolved	Number of AG findings resolved	AG action plan developed and implemented.	2020/21 AGSA Action plan developed and implemented	Target Achieved. Action Plan developed and progress monitored through steering committee meeting.	N/A	N/A	N/A	N/A	30 June 2022	BTO
3.2	Irregular Expenditure	100 % compliance with regulation MFMA section 32	Section 32 expenditure amount reported.	Compliance with management of MFMA section 32	100 % compliance with regulation MFMA section 32	Target Achieved 100 % compliance with regulation MFMA section 32	N/A	N/A	N/A	N/A	Quarterly	BTO
3.3	Spending on capital budget	100% spending on capital budget	% of own capital budget spent(Excluding grants)	100% spending on capital budget	75 % spending on capital budget	Target Achieved 75% spending on capital budget	N/A	N/A	N/A	N/A	30 June 2022	BTO
3.4	Personnel budget	100% spending of budget spent on personnel	Percentage of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	100% spending of budget spent on personnel	Ongoing	BTO

NO	Key focus area	Baseline/Status	KPI for reporting	Annual target	Quarterly Targets				Timeframes	Responsibility
					Quarter 3	Progress to date	Challenges	Measures to be taken		
3.5	Revenue collection	53 %	% of own revenue collected against the billing	100% of own revenue collected against the billing	75% of own revenue collected against the billing	Target not achieved 59% of own revenue collected against the billing	Residents still not paying for municipal rates as billed	To keep on engaging with residents and encourage them to pay their bills regularly	Ongoing	BTO
3.6	Payment of creditors	100%	% of creditors paid within 30 days against all invoices	100% payment of creditors on all invoices within 30 days	100% payment of creditors on all invoices within 30 days	Target Achieved 100% payment of creditors on all invoices within 30 days	N/A	N/A	Monthly	BTO
3.7	The extent to which debt is serviced	100% of debt serviced	% of debt serviced	100% of debt serviced	100% of debt serviced	Target Achieved 100% of debt serviced	N/A	N/A	Ongoing	BTO
3.8	Payment of debts by Government Dept	53 %	% debt owed by Government Dept collected	100 % debt owed by Government Dept collected	75 % debt owed by Government Dept collected	Target not achieved	Departments are still not agreeing with municipal valuation roll	To keep on sending letters and bills and encourage them to pay	Ongoing	BTO
3.9	Efficiency and functionality of supply	Functional supply chain committees established	Number of functional supply chain committees	Establish functional supply chain committees	N/A	N/A	N/A	N/A	Quarterly	BTO

NO	Key/ focus area	Baseline Status	KPI for reporting	Annual target	Quarterly targets			Challenges	Measures taken	Time/frames	Responsibility
					Quarter 3	Progress to date					
	chain management and political interference	100% awarding of bids within 90 days (Except quotation threshold	Number of bids above quotation threshold awarded within 90 days	Award bids within 90 days (Except quotation threshold)	100% awarding of bids within 90 days (Except quotation threshold)	Target Achieved 100% awarding of bids within 90 days (Except quotation threshold)	N/A	N/A	Ongoing	BTO	
4											
4.1	Council Stability	4 Ordinary council meetings held	Number of ordinary council meetings held	4 Ordinary council meetings held in accordance with the legislation	01	Target Achieved 01 Ordinary Council meeting held	N/A	N/A	Quarterly	Corporate Services	
			Number of special council meetings held	Special council meetings held	Report on Special council meetings held	No special Council meeting held for the period under review	N/A	N/A	Quarterly	Corporate Services	
4.2	Audit/ Performance Audit Committee	Audit/ Performance Audit appointed	Appointed Audit and Performance Audit committee in place	Appoint Audit/ Performance Audit	N/A	N/A	N/A	N/A	Ongoing	MM's Office	
		04 Meetings held	Number of ordinary audit and Performance committee meetings held	Audit/Performance Audit committee meetings held	01 Audit/Performance committee	Target Achieved 01 Audit/Performance Audit committee	N/A	N/A	Quarterly	MM's Office	

No	Key/focus area	Baseline/Status	KPI for reporting	Annual target	Quarterly targets				Timeframes	Responsibility
					Quarter 3	Progress to date	Challenges	Measures to be taken		
			Number of special audit and Performance audit committee meetings held	special Audit/Performance Audit committee meetings held	Report on special Audit/Performance Audit committee meetings held	No special Audit/Performance Audit Committee meeting held for the period under review	N/A	N/A	Ongoing	MM's Office
4.3	MPAC	04 MPAC meetings held	Number of MPAC meetings held	04 MPAC meetings held	01 MPAC meeting held	Target Achieved 04 MPAC clustered public participation meetings on 2020/21 Annual Report conducted	Community still not understanding on how to interrogate the Annual report as they confuse the process with IDP's	To educate the community about the difference between IDP and Annual report	Quarterly	Corporate Services
4.4	Anti-Fraud and Corruption policies and committee	Compile 4 MPAC reports per quarter	Number of MPAC reports compiled	Compile 4 MPAC reports per quarter	01 report compiled	Target Achieved 01 oversight report on 2020/21 Annual report compiled	N/A	N/A	Quarterly	Corporate Services
		100 % Cases of fraud and corruption dealt with on quarterly basis	Number of fraud and corruption cases reported	Cases of fraud and corruption dealt with on quarterly basis	100 % Cases of fraud and corruption dealt with on quarterly basis	No cases reported on fraud and corruption	N/A	N/A	Quarterly	MM's Office

NO	Key focus area	Baseline Status	KPI for reporting	Annual target	Quarterly targets			Challenges	Measures to be taken	Timeframes	Responsibility
					Quarter 3	Progress to date					
4.5	Forensic Investigations	0 % of forensic investigations conducted	% of forensic investigations conducted	100 % of forensic investigations conducted	100 % of forensic investigations conducted	No forensic investigations conducted were conducted for the period under review	N/A	N/A	Quarterly	MM Office	
4.6	Disciplinary Cases	New	% of disciplinary cases instituted and resolved	100 % of disciplinary cases instituted and resolved	100 % of disciplinary cases instituted and resolved	No disciplinary cases instituted and resolved for the period under review	N/A	N/A	Quarterly	Corporate Services	
4.7	Litigations	New	Number of litigation cases instituted against the municipality	04 quarterly litigation reports against the municipality compiled	01 quarterly litigation reports against the municipality compiled	Target Achieved 01 quarterly litigation report compiled	N/A	N/A	Quarterly	MM's Office	
4.8	IGR structures	Convene 04 Reports on IGR meetings held per quarter	Number of IGR meetings held	Convene 04 Reports on IGR meetings held per quarter	01	Target not achieved	Government department haven't been responding positively to invitations for IGR meetings	To continue sending invitations and encourage the department to participate in the IGR sessions	Quarterly	MM's Office	

NO	Key/focus area	Baseline Status	KPI for reporting	Annual target	Quarterly targets			Challenges	Measures to be taken	Timeframes	Responsibility
					Quarter 3	Progress to date					
4.9	Traditional Council	01 Traditional leaders participating in council activities per quarter	Number of traditional leaders participated in council activities in accordance with the legislation	01 Traditional leaders participating in council activities per quarter	01 Traditional leaders participating in council activities per quarter	Target Achieved 01 Traditional from Makgato Traditional Authority participating in council activities per quarter	N/A	N/A	Quarterly	MM's Office	
4.10	Annual report	1 draft annual report tabled before council	Number of draft annual report tabled before council in accordance with the legislation	1 draft annual report tabled before council	1 draft annual report tabled before council	Target Achieved. Draft Annual 2020/21 report tabled and adopted by council	N/A	N/A	31 January 2022	MM's Office	
4.11	MPAC oversight report	1 oversight compiled, adopted and submitted within the timeframe	Number of oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	1 oversight compiled, adopted and submitted within the timeframe	Target achieved. Oversight adopted by Council on the 28 March 2022	N/A	N/A	31 March 2022	Corporate services	
5.1	Vacancies	Number of funded vacancies	Number of funded posts filled against the organogram	52 funded posts on the organogram filled	N/A	N/A	N/A	N/A	30 June 2022	Corporate Services	
		Four reports compiled	Number of section 57(MM) Manager post filled/vacant	Four reports on Filling of section 57(MM) post in accordance with the regulations	1 report compiled	Target Achieved 1 report compiled	MM position vacant	Recruitment underway (Shortlisting)	June 2022	Corporate Services	
		Four reports compiled	Number of section 57 (Directors) Manager posts filled	Four reports on Filling of section 57 (Directors) posts in accordance with the regulations	1 report compiled	Target achieved 1 report compiled	Director ED&P vacant	Recruitment underway (Shortlisting)	Quarterly	Corporate Services	

NO	Key/focus area	Baseline Status	KPI for reporting	Annual target	Quarterly Targets				Timeframes	Responsibility
					Quarter 3	Progress to date	Challenges	Measures to be taken		
		New	Number of Senior Managers performance assessment conducted	All appointed Senior managers assessment conducted	2020/21 Annual Assessment session conducted	Target Achieved Annual Assessment Session conducted on the 30/03/2022	N/A	N/A	N/A	MM's Office
5.2	Technical Capacity	29 personnel with technical skills appointed e.g. engineers, and technicians	Number of employees in the technical department with technical skills e.g. engineers, town planners, and technicians	35 personnel with technical skills appointed e.g. engineers, and technicians	35 personnel with technical skills appointed e.g. engineers, and technicians	Target Achieved. 35 personnel with technical skills appointed e.g. engineers, and technicians	N/A	N/A	Quarterly	Corporate Services
		10 Municipal officials trained in line with WSP	Number of municipal officials trained in line with WSP	10 Municipal officials trained in line with WSP	N/A	N/A	N/A	N/A	Quarterly	Corporate Services
		44 Municipal councillors trained in accordance with WSP	Number of councillors trained in accordance with WSP	44 Municipal councillors trained in accordance with WSP	N/A	N/A	N/A	N/A	30 June 2022	Corporate Services
		1 annual report submitted.	Number of training reports submitted to LGSETA	1 annual report submitted.	N/A	N/A	N/A	1 annual report submitted.	30 June 2022	Corporate Services
5.3	Local Labour Forum (LLF)	4 LLF meetings convened	Number of LLF meeting held	4 LLF meetings convened	01	Target not Achieved. Quorum not met	Members not responding to the invitations	To encourage them attending meetings as per invitations	Quarterly	Corporate Services

NO	Key/focus area	Baseline/Status	KPI for reporting	Annual targets	Quarterly targets			Challenges	Measures to be taken	Timeframes	Responsibility
					Quarter 3	Progress to date					
5.4	Realistic and affordable municipal programs	Organizational structure developed and approved by council	Organizational structure approved by council aligned with IDP/Budget	Develop Organizational structure for approval by council	N/A	N/A	N/A	N/A	N/A	31 May 2022	Corporate Services
6.1	LED strategy	LED strategy approved by Council	LED strategy approved by Council	N/A	N/A	N/A	N/A	N/A	N/A	31 May 2022	ED & Planning
6.2	LED strategy		Number of job opportunities created through LED initiatives	15 Job opportunities created through LED initiatives	15 Job opportunities created through LED initiatives	Target Achieved 15 job opportunities created through LED initiatives	N/A	N/A	N/A	Quarterly	ED & Planning
6.3	EPWP	230 Job opportunities created through EPWP initiatives	Number of job opportunities created through EPWP initiatives	230 Job opportunities created through EPWP initiatives	Report on job opportunities created through EPWP initiatives	Target Achieved Report on job opportunities created through EPWP initiatives	N/A	N/A	N/A	Quarterly	ED & Planning
6.4	CWP	1115 Job opportunities created through CWP initiatives	Number of job opportunities created through CWP initiatives	1115 Job opportunities created through CWP initiatives	N/A	N/A	N/A	N/A	N/A	Quarterly	ED & Planning

NO	Key focus area	Baseline Status	KPI for reporting	Annual Target	Quarterly targets			Challenges	Measures to be taken	Timeframes	Responsibility
					Quarter 3	Progress to date					
7	Key focus area	Baseline Status	KPI for reporting	Expected Output							
7.1.	SPLUMA	4 Land-use applications report submitted to the tribunal	Number of land development applications adjudicated by the tribunal	4 Land-use applications report submitted to the tribunal	01 on land-use applications submitted to the tribunal	Target Achieved 01 on land-use applications submitted to the tribunal	N/A	N/A		Quarterly	ED & Planning

Approved by

RAMDINWALA REHLWE
ACTING MUNICIPAL-MANAGER

DATE: 13/05/2022